

## 2025 DSRA Benefit Trust BoD Candidate Filing Instructions

- 1) Read and review the DSRA BT “Candidate Qualification Requirements”
- 2) Read and review the DSRA BT “Conflict of Interest” policy with the associated DSRA BT “Supplier List” on pg. 4
  - a) If you have any concern of a potential conflict that may exist, please describe the potential conflict via e-mail to Sharon Delezenne at [sdelebus@gmail.com](mailto:sdelebus@gmail.com)
    - i) The current DSRA BT BoD will discuss the potential conflict, and then provide you with a timely response as to your eligibility.
    - ii) Some conflicts may only restrict some BoD activities of the candidate.
  - b) Candidates will be required to sign and comply with the “Conflict of Interest” policy after successfully being elected to the DSRA BT BoD.
- 3) Download, complete and sign the “Candidate Registration” Form. E-mail an electronic copy to [sdelebus@gmail.com](mailto:sdelebus@gmail.com) as early as possible before **March 21, 2025**.
- 4) Download and complete the standard “Candidate Resume” Form. E-mail an electronic copy to [sdelebus@gmail.com](mailto:sdelebus@gmail.com) as early as possible before **March 21, 2025**.
  - a) An additional resume may be provided if candidates wish to do so.
  - b) You may include a picture of yourself that will be included with your posted resume on the website.
- 5) The Registration and Resume must be received before **March 21, 2025**.
- 6) Questions or concerns may be directed to:

The Election Committee  
[sdelebus@gmail.com](mailto:sdelebus@gmail.com)

Sharon Delezenne  
Steve Duca